



**Michele Wierzgac, MEd
Speaker & Author**

Business Solutions from the Lady On The Harley

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Presentation Requirements

Please supply the following:

- ★ Screen
- ★ LCD Projection Equipment to support Power Point
- ★ HDMI cable to connect laptop to the projector (VGA?)
- ★ Clip-on wireless lavalier microphone
- ★ Handheld wireless microphone (if possible)
- ★ Small, skirted table at front of room for laptop
- ★ Electrical connection for laptop
- ★ One (1) 8 foot skirted display table for Back of Room speaker resources
- ★ Room Set - Crescent Rounds are ideal

Michele will supply:

- ★ Biography
- ★ Program promotional copy
- ★ Photograph(s)
- ★ Introduction
- ★ Wireless remote control
- ★ Laptop
- ★ Promotional materials (to be placed by client on every chair)

OPTIONAL ITEMS:

- ★ Sound for Video Introduction
- ★ Elevated stage that can hold the weight of a 950 pound Harley Davidson motorcycle
- ★ Handout materials expensed at \$3/attendee plus shipping